

**W. H. Stanton Memorial Library
Board of Trustees**

October 31, 2018

Minutes

The W. H. Stanton Memorial Library Board of Trustees met at the Social Circle City Hall on October 31, 2018, at 1:30 pm.

The following individuals were present:

Board Members: Adele Schirmer, Jessica Hutcheson, Penny Keener, Joan McMillan, Jamie Peterson, Nancy Posner

URRLS Staff: Stacy Brown, Lee Dollar, Charles Rigsby, Mary Young

Others Present: David Keener

Excused Absences: Nancy Condon Bryan, Janet King

The meeting was called to order at 1:44 pm by Adele Schirmer. A quorum of Committee Members were present.

Motion 1: October 25, 2018 Minutes Approved

A. Schirmer presented the minutes from the October 25, 2018 meeting. A motion to accept the minutes was made by P. Keener, seconded by J. McMillan and passed with a unanimous vote.

Motion 2: October 30, 2018 FFE Committee Meeting Minutes Approved

A. Schirmer presented the minutes from the October 30, 2018 FF&E Committee Meeting. A motion to accept the minutes was made by N. Posner, seconded by P. Keener and passed with a unanimous vote.

L. Dollar provided an update regarding the construction project. The next construction meeting will be held on November 1, 2018 at 10:00 a.m. The project is currently ahead of schedule.

S. Brown presented the Board with the FF&E Committee recommendations.

Motion 3: Change Countertops to Laminate Approved

A motion to change the countertops from pine to a laminate was made by J. McMillan, seconded by N. Posner and passed with a unanimous vote.

Motion 4: Recommendations of FF&E Committee Regarding Color Choices Approved

A motion to approve the recommendations of the FF&E Committee in regards to color choices was made by J. Peterson, seconded by P. Keener, approved by J. Hutcheson and N. Posner, and opposed by J. McMillan.

Motion 5: Revisit Motion 4

A motion to revisit Motion 4 in regards to the surface color of the small table in the cupola area was made by N. Posner, seconded by P. Keener, and approved with a unanimous vote.

Motion 6: Change Surface Color of Small Table in the Cupola to Walnut Approved

A motion to change the surface color of the small table in the cupola area from slate to walnut was made by N. Posner, seconded by P. Keener, and approved with a unanimous vote.

Motion 7: Revisit Motion 4

A motion to revisit Motion 4 in regards to the surface color of the small tables in the adult area was made by N. Posner, seconded by J. Peterson, approved by J. McMillan, and opposed by P. Keener, and J. Hutcheson.

Motion 8: Keep Surface Color of Small Tables in the Adult Area Slate

A motion to keep the surface color of the small tables in the adult area slate, was made by J. Hutcheson, seconded by P. Keener, and passed with a unanimous vote.

S. Brown informed the Board that the FF&E Committee recommended not making any changes to the flooring in the children's area.

S. Brown presented the Board with the FF&E Committee recommendations for movable furniture.

Motion 9: Recommendations of FF&E Committee Regarding Movable Furniture Approved

A motion to approve the recommendations of the FF&E Committee regarding the purchase of movable furniture was made by N. Posner, seconded by J. McMillan and passed with a unanimous vote.

The Board discussed the children's garden and the hardwood trees.

Motion 10: Participation in a Community Barn Quilt Trail Approved.

A motion to participate in a community wide "Barn Quilt Trail" was made by N. Posner, seconded by J. McMillan and passed with a unanimous vote.

Motion 11: Acceptance of Donated Quilt from the Mitchell family

A motion to accept a donated quilt, from the Mitchell family, if offered with no restrictions, was made by J. McMillan, seconded by P. Keener and passed with a unanimous vote.

Motion 12: Meeting Adjourned

A motion to adjourn the meeting was made by P. Keener, seconded by J. Peterson, and passed with a unanimous vote. The meeting was adjourned at 2:58 pm.

The next Board meeting will be held at City Hall on December 13, 2018 at 1:30 p.m.

Minutes prepared and submitted by Mary Young